

**BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY**

MEETING DATE: APRIL 16, 2003

DIVISION: COMMUNITY SERVICES

BULK ITEM: NO

DEPARTMENT: COMMUNITY SERVICES

AGENDA ITEM WORDING: Presentation of Employee of the Month Award for December, 2002, to Nancy Molina, Attendant, Bayshore Manor, Social Services Department, Community Services Division.

ITEM BACKGROUND: (SEE ATTACHED)

PREVIOUS RELEVANT BOCC ACTION: N/A

CONTRACT/AGREEMENT CHANGES: N/A

STAFF RECOMMENDATION: Present Award

TOTAL COST: N/A

BUDGETED: N/A

COST TO COUNTY: N/A

SOURCE OF FUNDS: N/A

REVENUE PRODUCING: N/A


AMOUNT PER MONTH /YEAR: N/A

APPROVED BY: County Attorney N/A

OMB/Purchasing N/A

Risk Management N/A

DIVISION DIRECTOR APPROVAL



JAMES E. MALLOCH, Division Director

DOCUMENTATION: Included XXX

To Follow

Not Required

AGENDA ITEM #

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DISPOSITION: \_\_\_\_\_

## Malloch-Jim

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**From:** Higgs-Joan  
**Sent:** Monday, March 31, 2003 12:06 PM  
**To:** Malloch-Jim  
**Cc:** LaTorre-Louis  
**Subject:** Employee of Month-Nancy Molina

Nancy Molina has been employed at Bayshore Manor since June 19, 2001. In that short time she has distinguished herself in many ways. Among these are volunteering for overtime to cover critical staffing shortages. She does this despite her hectic schedule as a mom, home schooling three teenagers! Had Nancy not been willing to put in extra hours, Bayshore Manor would not have met the statutory requirement for required staffing hours.

Nancy goes above and beyond the requirements of her job description. She has created daily activity boards for the residents. She decorates them with whimsical drawings, which makes the residents interested in them. In addition, she has volunteered to coordinate time schedules for attendants.

Nancy has considerable experience working with elders with Alzheimer's disease and readily shares this information with staff. She always actively participates in our client care discussions at staff meetings.

Nancy embodies the characteristics of the ideal County employee. She is hard working, capable and willing to go the extra mile. She is a wonderful asset to the elders served by Monroe County through Bayshore Manor